



**PROFESSOR JAYASHANKAR TELANGANA STATE AGRICULTURAL UNIVERSITY
RAJENDRANAGAR, HYDERABAD**

Instructions for applicants for admission into B.Sc. (Hons.) Agriculture, B.Tech. (Agricultural Engineering), B.Tech. (Food Technology) and B.Sc. (Hons.) Community Science courses under NRI/NRI Sponsored Quota for the AY 2024-25

1. **Only ONLINE** application will be accepted, which is hosted on **www.pjtsau.edu.in**. No application will be accepted in any other format and will be summarily rejected. The applicants are informed **not to send** the downloaded application to the University by Post, by Courier or in Person as such applications will not be accepted.
2. **The applicant should use only Chrome/Firefox browsers while filling the application online.**
3. The applicant should use **his/her or parents mobile number & Email ID** and **avoid the mobile number & Email ID of others.**
4. The applicant should read and understand all the instructions and eligibility criteria for admission before proceeding to fill the online application form. The applicant is advised to take a print out of the instructions so that he/she can refer to the same while filling the form.
5. Important Dates:

Commencement of Online Application:	20-06-2024
Last date of Online Application:	31-08-2024

6. The applicant should furnish all the details while filling through Online Application Form.
7. It is the sole responsibility of the applicant to ensure that he/she fulfils the specified eligibility criteria before submitting the online application.
8. The applicant has to first pay the application registration fee. A Payment reference number will be generated for all successful online payments.
9. After the successful payment, the applicant has to fill all the details in the application and upload the required documents.
10. On successful completion of payment and submission of online application form the Application Number will be generated and this can be used for future reference.
11. After successful submission of application, an application PDF file will be generated with the particulars and attachments furnished by the applicant. **The same should be downloaded, printed and brought on the counselling day.**
12. The applicant is informed that mere submission of an online application does not guarantee allotment of seat.
13. The particulars furnished by the applicant in the application form is final and the applicants should therefore be very careful in uploading / submitting the application form online.
14. **The applicant should produce the originals of all the uploaded certificates and downloaded application form for verification of the same on the counselling day.**
15. No correspondence with the applicants will be entertained.
16. Request for change in any particulars once given in the application will not be entertained.
17. The scanned passport size photograph of the applicant should be in **JPEG/JPG/PNG formats only (Min: 20KB - Max: 500KB).**

18. The applicant signature should be scanned in **JPEG/JPG/PNG formats only (Min: 20KB - Max: 500KB)**.
19. The documents to be uploaded should be scanned in **JPEG/JPG/PNG formats only (Min: 50KB - Max: 500KB)**.
20. Documents to be scanned and uploaded:
 - An undertaking by the candidate and parent on stamp paper (Rs. 100/- or equivalent currency) dully notarized (**ANNEXURE-I**).
 - An undertaking by the sponsorer on stamp paper (Rs. 100/- or equivalent currency) dully notarized (**ANNEXURE-II**).
 - Birth Certificate/Proof of Date of birth.
 - Higher Secondary (10+2) or Equivalent Examination Mark Sheet.
 - Transfer Certificate/Migration Certificate issued by the Head of the Institute/University last attended (whichever is applicable).
 - Bonafide/Conduct Certificate issued by the Head of Institution last attended.
 - Medical fitness Certificate.
 - Self certification documents of sponsorer showing the proof of NRI status.
 - Work Permit.
 - Business Establishment.
 - Valid Passport of the Financial Sponsor.
 - Valid Visa of the Financial Sponsor.
 - The Bank statement showing the latest transaction of the previous 6 months.
21. **If an applicant has been found to have furnished wrong information or deliberately suppressed any relevant information or uploaded blank pages/false/fake documents, his/her application will be summarily rejected.**
22. **Payment of application fee: Rs. 5000/-.** The applicant has to select UPI, Rupay Cards, Debit Card /Credit Card (Visa / Master Card)/NET banking option to pay the fee and follow the online instruction to complete the payment of fee.
23. The fee once paid will not be refunded under any circumstances.
24. After successful submission of application and payment of fee, a PDF application will be generated with the particulars and attachments furnished by the applicant. **The same should be downloaded, printed and brought on the counselling day.**
25. The applicant is informed that mere submission of an online application does not guarantee allotment of seat.
26. The particulars furnished by the applicant in the application form is final and the applicants should therefore be very careful in uploading / submitting the application form online.
27. The applicant should produce the originals of all the uploaded certificates for verification of the same on the counselling day.
28. Only the certificates uploaded along with the application will be considered during the counselling and no other certificates shall be considered.
29. The applicants are informed not to send the downloaded application to the University by Post, by Courier or in Person as such applications will not be accepted.
30. No correspondence with the applicants will be entertained.
31. The parents and candidates are advised to visit the official website: **www.pjtsau.edu.in** for updated information.

Date: 19-06-2024

**P RAGHU RAMI REDDY
REGISTRAR**